

**Do not send this form to the Streamlined Sales Tax Governing Board.
Send the completed form to the seller and keep a copy for your records.**

This is a multi-state form. Not all states allow all exemptions listed on this form. Purchasers are responsible for knowing if they qualify to claim exemption from tax in the state that would otherwise be due tax on this sale. The seller may be required to provide this exemption certificate (or the data elements required on the form) to a state that would otherwise be due tax on this sale.

The purchaser will be held liable for any tax and interest, and possible civil and criminal penalties imposed by the member state, if the purchaser is not eligible to claim this exemption. A seller may not accept a certificate of exemption for an entity-based exemption on a sale made at a location operated by the seller within the designated state if the state does not allow such an entity-based exemption.

1. Check if you are attaching the Multistate Supplemental form.

WA If not, enter the two-letter abbreviation for the state under whose laws you are claiming exemption.

2. Check if this certificate is for a **Single Purchase Certificate**. Enter the related invoice/purchase order # _____.

3. **Print or type**

A. Name of purchaser
Timepayment Corp

B. Business address
200 Summit Dr, Suite 100

City: Burlington State: MA Zip code: 01803

C. Purchaser's tax ID number: 20-067813
State of Issue: DE Country of Issue: _____

D. If no tax ID number, enter one of the following: FEIN _____

E. Driver's License Number/State Issued ID number _____ State of Issue _____

F. Foreign diplomat number _____

G. Name of seller from whom you are purchasing, leasing or renting _____

H. Seller's address _____ City _____ State _____ Zip code _____

4. **Purchaser's Type of business.** Select the number that best describes your business.

- Circle type of business**
- 01 Accommodation and food services
 - 02 Agriculture, forestry, fishing, hunting
 - 03 Construction
 - 04 Finance and insurance
 - 05 Information, publishing and communications
 - 06 Manufacturing
 - 07 Mining
 - 08 Real estate
 - 09 Rental and leasing
 - 10 Retail trade
 - 11 Transportation and warehousing
 - 12 Utilities
 - 13 Wholesale trade
 - 14 Business services
 - 15 Professional services
 - 16 Education and health-care services
 - 17 Nonprofit organization
 - 18 Government
 - 19 Not a business
 - 20 Other (explain) _____

5. **Reason for exemption.** Select the letter that identifies the reason for the exemption.

- Circle or check reason for exemption**
- A Federal government (Department) _____
 - B State or local government (Name) Not available in WA
 - C Tribal government (Name) _____
 - D Foreign diplomat # _____
 - E Charitable organization # Not available in WA
 - F Religious organization # Not available in WA
 - G Resale # _____
 - H Agricultural Production # Do not provide number
 - I Industrial production/manufacturing # Do not provide number
 - J Direct pay permit # _____
 - K Direct Mail # _____
 - L Other (Explain) _____
 - M Educational Organization # Not available in WA

6. **Sign here** I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of authorized purchaser: Connie Tsai Print name here: Connie Tsai Title: Director of Tax Date: 07/02/2021